[redacted]

New York, NY | [redacted] | [redacted] | [redacted]

PROFESSIONAL EXPERIENCE

Harborline Credit Management New York, NY
Fund Operations Analyst January 2023 - Present

- Maintained borrower and loan-reporting data for a direct-lending portfolio with approximately $1.2 billion of exposure across 26 borrowers; reconciled balances, interest and cash movements to administrator records.
- Checked borrower covenant templates against financial statements and lender reporting requirements, escalating missing inputs and calculation exceptions to the investment team.
- Built an Excel tracker for financial-statement delivery and covenant-reporting dates, keeping outstanding information visible for quarterly review.
- Prepared supporting schedules for quarterly investor reporting and documented reconciliations for accounting-team review.
- Standardized source-document references and the review checklist in a 2026 reporting-template update, giving reviewers a clearer audit trail for borrower inputs.

Northbridge Fund Services Jersey City, NJ
Fund Accounting Intern June 2021 - August 2021

- Prepared cash-activity and expense-allocation reconciliations for private fund clients, with supporting schedules for accountant review.
- Organized audit support and tied backup schedules to monthly fund-accounting records.

EDUCATION

Baruch College, City University of New York New York, NY
B.B.A. Finance May 2022
GPA: 3.61 / 4.00 | Coursework: Credit Analysis, Financial Accounting, Corporate Finance, Investments.
Activity: Finance and Economics Society.

INDEPENDENT CREDIT PROJECT

Illustrative middle-market borrower case
Independent credit-analysis project 2026

- Built a debt-service and liquidity model for a fictional $45 million facility, testing cash generation, interest coverage and downside assumptions; summarized risks and follow-up questions in a short credit memo.

ADDITIONAL INFORMATION

Skills: Excel, loan administration, reconciliations, covenant-data checks and quarterly reporting; financial-statement analysis through coursework and independent study.

Interests: Distance walking, cooking and museum exhibitions.