

Chloe Martin

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PROFESSIONAL SUMMARY

Detail-oriented finance professional seeking to move from operations into private credit investing. Brings a dependable work ethic, attention to detail, and experience collaborating with different teams in deadline-driven environments.

CORE COMPETENCIES

Excel, fund accounting, Advent, communication, problem solving, organization, client service, process improvement, research, and project coordination

PROFESSIONAL EXPERIENCE

Ravenwood Asset Management | New York, NY Jan 2025 - Present

Senior Fund Operations Analyst

- Reconcile fund activity and work with administrators.
- Prepare reports and answer investor questions.
- Help improve processes across the team.
- Reconciled cash activity and investigated differences with administrators and internal teams.
- Responded to investor, audit, and management requests for portfolio information.

Ravenwood Asset Management | New York, NY Jul 2022 - Dec 2024

Fund Operations Analyst

- Processed trades and reconciled accounts.
- Worked with internal teams and service providers.
- Updated recurring reports and helped document operational procedures.

Hudson Credit Fund | New York, NY Sep 2021 - May 2022

Student Credit Analyst

- Participated in a student investment fund.
- Researched companies and presented to the group.

RELEVANT PROJECT EXPERIENCE

Private Credit Underwriting Case | Independent Apr 2026

- Worked with a team to research the company and market, build a basic Excel analysis, and prepare presentation materials.
- Helped complete the financial model and presented the team's recommendation to judges and classmates.

EDUCATION

Baruch College - Zicklin School of Business May 2022

B.B.A. Finance, Minor in Economics | GPA: 3.70/4.00; Finance and Economics Society

TRAINING & CREDENTIALS

Alternative Investments Certificate. Training in credit underwriting, debt waterfalls, covenant design, recovery analysis, portfolio monitoring, and private-fund economics.

LEADERSHIP & ACTIVITIES

Alternative Investments Club, women's finance network

SKILLS & ADDITIONAL

Excel, fund accounting, Advent, communication

INTERESTS

Pilates, contemporary art, women's finance networks, and credit markets